



Manson School District Associated Student Body (ASB)

Middle/High School Address: 1000 Totem Pole Rd, Manson, WA 98831 Phone: (509) 687-9585

Elementary School Address: 950 Totem Pole Rd, Manson, WA 98831 Phone: (509) 687-9502

All District High School Middle School Elementary

Manson School District Authorization to Cashier

(All information must be complete)

*Must be submitted to the ASB Secretary/Cashier 7 days in advance of any event or you will not be allowed to cashier.

PARENT/GUARDIAN’S PERMISSION

I, _____, hereby give permission for my Manson School District Student, _____ to perform cashiering duties on school grounds. An MSD staff member will be supervising student cashiers at all times.

Certain guidelines are necessary and we ask that you read this carefully and review it with your student.

- All money must be returned at the end of the day to the ASB Cashier/Secretary after the Club/ASB Advisor and Student have verified the cash count.
- Student will follow all district cash handling procedures as trained by MSD staff.
- Student agrees that he/she will not act in this role without MSD staff supervision.
- If it is found that funds are missing and are attributed to student errors or misconduct, parents and/or guardians agree to reimburse the Manson School District ASB.

Parent/Guardian Signature: _____ Date : _____

Printed Parent Guardian Name _____

I, _____, a student in the Manson School District agree that I have received training as a cashier and accept the responsibility to maintain accurate records of all cash handling.

Student Signature: _____ Date : _____

ASB/Club Advisor Signature: _____ Date : _____

ASB Secretary/Cashier Signature: _____ Date : _____

MANSON SCHOOL DISTRICT

Shawn Thurman
High School Principal

Heather Ireland
Middle School Principal

Keitlyn Watson
Elementary Principal