

Appeal to Highly Capable Selection Committee

Parents/Guardians may appeal the decision of the Highly Capable Selection Committee. An appeal must be based on one of the following circumstances:

- A suspected misinterpretation of assessment results
- An inequitable application of identification procedures
- Extraordinary circumstance that negatively affected assessment validity

If you believe that one of the conditions above applies to your child, submit an appeal letter within ten days to : kwatson@manson.org, or to Keitlyn Watson, Highly Capable Program Coordinator, Manson School District, P.O. Box A, Manson, Washington 98831. The letter should include:

- Child's name, grade, and school
- Your address and phone number/email address
- Evidence that assessment results do not represent the child's abilities. This could include teacher recommendation, work samples, other test results, written explanation
- Any additional supporting evidence that you feel would justify your child being reconsidered

The selection committee will look carefully for evidence that the results of assessments that were used to place students in the Highly Capable Program were not a true representation of the child's abilities. Parents/guardians will be notified within 10 days of one of the following:

- Child is identified as highly capable
- Child will be re-referred for screening the following year
- Child is not eligible for the highly capable program

The decision of the committee is final.