

CELLULAR TELEPHONES

Employees issued district cell phones shall provide written assurance that phone usage is for school business only. Personal use of district cell phones is prohibited. School cellular phone records may be monitored by the school district

Superintendent, principals, program and department administrators may request reimbursement for use of personal cell phones for school business in-lieu of using a district issued phone. The monthly reimbursement will be at the amount determined annually by the superintendent. Additionally, the district will reimburse up to \$100 every two years for upgrades to personal cell phones.